

BOSTON PUBLIC SCHOOLS



MAURICE J. TOBIN SCHOOL ESCUELA MAURICE J. TOBIN

JOHN HOLLY
Director of Instruction
Directora de Instruccion

EFRAIN TOLEDANO
Principal
Director

10/19/20

Fall Semester

Dear Grade 1-5 Educators,

Good afternoon. Attached please find the Tobin Progress Report Template in English and Spanish available online in the Tobin Handbook | Progress Report Tab.

As you know, the purpose of the progress report is to communicate student performance and areas for growth at the mid-way point of the semester. In addition, the progress report serves as a “data/talking” point in parent/teacher conferences and in some cases as an artifact when considering retention decisions Spring semester.

Next steps:

1. Educators will complete Progress reports for all students by Friday, October 30, 2020.
2. Educators will provide an electronic or printed copy of the progress report for students to take home the week of Monday, November 2, 2020.
3. Educators will place a copy of the signed progress report in the cumulative record folder. If a parent/guardian does not return a signed copy, place an unsigned copy in the cumulative folder for future reference and accounting.

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Thank you,

John Holly, Director of Instruction

Cc: Efrain Toledano, Principal, Jessica Ekhomu, Assistant Principal