

# BOSTON PUBLIC SCHOOLS



## MAURICE J. TOBIN SCHOOL ESCUELA MAURICE J. TOBIN

JOHN HOLLY  
Director of Instruction  
Director de Instrucción

EFRAIN TOLEDANO  
Principal  
Director

02/10/20

**ELEMENTARY 1-5**

Dear Grade 1-5 Educators,

Good morning. We are currently at the mid-point of the school year and it is time for completing *Mid-Year Warning Notices*. The Mid-Year notice is available on the Tobin Handbook | CPT Tab English and Spanish. **The deadline for completing Mid-Year Warning Notices for Elementary school students is Friday, February 28, 2020.**

In accordance with the *BPS Promotional Policy*, students must fulfill several requirements to be promoted to the next grade. Teachers must complete a *Mid-Year Warning Notice* (attached) for students who do not meet *BPS Promotional Policy* requirements. Those requirements include: student grades and performance progress on assessments including Foundations, MAP Fluency/Growth, BPS Illuminate Interim assessments in Grade 2-5 in ELA and Math and BPS End-of-Unit Assessments.

As with past practice, students will not be considered for retention and/or summer school without a Mid-Year Warning Notice on file. In addition, a record of communication is also required. Communication includes: phone calls, letters, progress reports, mid-term warning notices and other forms of communication.

Please let us know if you have any questions.

Thank you,

Efraín Toledano, Principal  
Cc: John Holly, Director of Instruction