

# Tobin K-8 Arrival Plan SY'2018-2019



## Arrival Bus List:

B352, B433, B434, B516, B557, HS257, HS333, MS221

## Arrival Expectation Schedule K-8:

At the core of a healthy school community there are values that all members of the community embrace. We ask all educators, staff and partners to acknowledge and reinforce students demonstrating positive character traits during arrival time, during transitions to and from café/recess and in common areas throughout the school day. Let us empower students to contribute to our safe, healthy and cooperative learning environment.

- **9:10 A.M. – All middle school educators and ARTS/Specialists are signed in and on morning duty to welcome students and families.**
- **9:15 A.M. – All K-5 educators are signed in and on morning duty to welcome students and families.**
- **9:15-9:30 – All students will enter the Tobin School using the front entrance.** Students will proceed to the cafeteria for breakfast or transition directly to homeroom to prepare for learning.

## Arrival Duty Posts/Locations @ 9:15am

- 1. Educators and paraprofessionals for grade K0, K1 and K2** will greet and welcome students and families within the café during breakfast routine at designated tables.
- 2. Educators for grade 1-8** will greet and welcome students at the door of their homeroom/classrooms.

### **3. Non-homeroom educators** will refer to their arrival post/location below:

#### **K0/K1/K2 Team:**

Ms. Aird / Mr. Wallace  
Ms. Paulson / Ms. Valdez  
Ms. Alonzo / Ms. Colon  
Ms. Robinson/ Ms. Colon

#### **Post/location:**

Café welcome student/families breakfast  
Café welcome student/families breakfast  
Café welcome student/families breakfast  
Café welcome student/families breakfast

#### **Cafe, Park, Parking area:**

Ms. Carter  
Ms. Gray  
Ms. Jones  
Ms. Liu  
Ms. Macdonald  
Ms. Rosa  
Mr. Samuels

#### **Post/location:**

Café welcome student/families breakfast  
Café welcome student/families breakfast  
Café welcome student/families breakfast  
Café welcome student/families breakfast  
Café welcome student/families breakfast  
Park to Café transitions  
Parking lot transition students to main front door

**Main entrance, lobby, floor stewards:**

Ms. Kinney  
 City-Year Corps Members  
 Ms. Barry  
 Ms. Cunnion  
 Mr. Gordon  
 Ms. Harvey/Ms. Connolly

**Post/location:**

Arrival Busses | Tardy desk (after busses)  
 Main Entrance Welcome/Greetings  
 Welcoming with Sunshine Academy  
 Ubuntu Academy Bridge/Locker Area  
 Hallway/top of stair welcoming (YLA/Ubuntu)  
 Main Lobby Doors Welcoming (Peace Academy)

**Office/Family Engagement Staff:**

Efrain Toledano, Principal  
 John Holly, Director of Instruction  
 Courtney Kinney, CFC  
 Nurse Papadopoulos  
 Kilsis Gomez, Admin Assistant  
 Asia Moore, Admin Assistant

**Post/location:**

Welcome Main Lobby | Main office  
 Welcome Café/Breakfast and Supervision  
 Arrival Busses | Tardy desk (after busses)  
 Nurses Annex  
 Main Office Administration and Families  
 Main Office Administration and Families

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**Quotes of Note:**

*The thought manifests as the word;  
 The word manifests as the deed;  
 The deed develops into habit;  
 And habit hardens into character;  
 So watch the thought and its ways with care,  
 And let it spring from love  
 Born out of concern for all beings...  
 As the shadow follows the body,  
 As we think, so we become.*

~ Buddha, Dhammapada

*Your beliefs become your thoughts;  
 Your thoughts become your words;  
 Your words become your actions;  
 Your actions become your habits;  
 Your habits become your values;  
 Your values become your destiny.*

~ Mahatma Gandhi

*Plant a thought and reap a word;  
 Plant a word and reap an action;  
 Plant an action and reap a habit;  
 Plant a habit and reap a character;  
 Plant a character and reap a destiny.*

~ Bishop Beckwaith