

Tobin K-8 Arrival Plan SY'2017-2018



Arrival Expectation Schedule K-8:

Mahatma Gandhi reminds us... *“Our beliefs become our thoughts; Our thoughts become our words; Our words become our actions; Our actions become our habits; Our habits become our values; Our values become our destiny”*. At the core of a healthy school community there are values that all members of the community embrace. We ask all educators, staff and partners to acknowledge and reinforce students demonstrating positive character traits during arrival time, during transitions to and from café/recess and in common areas throughout the school day. Let us empower students to contribute to our safe, healthy and cooperative learning environment.

- **9:10 A.M. – All middle school educators and ARTS/Specialists are signed in and on morning duty to welcome students and families.**
- **9:15 A.M. – All K-5 educators are signed in and on morning duty to welcome students and families.**
- **9:15-9:30 – All students will enter the Tobin School using the front entrance.** Students will proceed to the cafeteria for breakfast or transition directly to homeroom to prepare for learning.

Arrival Duty Posts/Locations @ 9:15am

- 1. Educators and paraprofessionals for grade K0, K1 and K2** will greet and welcome students and families within the café during breakfast routine at designated tables.
- 2. Educators for grade 1-8** will greet and welcome students at the door of their classrooms.

3. Non-homeroom educators will refer to their arrival post/location below:

K0/K1/K2 Team:

Ms. Aird / Mr. Wallace
Ms. Paulson / Ms. Valdez
Ms. Alonzo / Ms. Colon
Ms. Valentin/ Ms. Colon

Post/location:

Café welcome student/families breakfast
Café welcome student/families breakfast
Café welcome student/families breakfast
Café welcome student/families breakfast

Cafe, Play-yard, Parking area:

Ms. Gillespie
Ms. Kelley
Mr. Nikou
Mr. Richards
Ms. Rosa
Ms. Jones

Post/location:

Café welcome student/families breakfast
Play-yard to Café transitions
Café welcome student/families breakfast
Parking lot transition students to main front door
Café welcome student/families breakfast
Café welcome student/families breakfast

Main entrance, lobby, floor stewards:

City-Year Corps Members (M-Th)
 Ms. Kinney
 Mr. Murray
 Ms. Barry
 Ms. Carter
 Ms. Lioz
 Mr. Zimmermann

Post/location:

Main Entrance Welcome/Greetings
 Main Lobby welcome/tardy desk (after busses)
 Hallway/top of stair welcoming (210/Team 1)
 Garden Level Welcoming with (Team 2)
 1st Floor Welcoming with (Team 3)
 MS Hallway locker area (Team 4)
 MS Bridge/hallway locker area (Team 4)

Office/Family Engagement Staff:

Efrain Toledano, Principal
 John Holly, Director of Instruction
 Courtney Kinney, CFC
 Ms. Papadopoulos
 Kilsis Gomez, Admin Assistant

Post/location:

Welcome School Entrance/Main office
 Welcome Breakfast & Supervision
 Welcome Arrival Busses/Transportation
 Nurses Annex
 Main Office Welcoming

References:

*The thought manifests as the word;
 The word manifests as the deed;
 The deed develops into habit;
 And habit hardens into character;
 So watch the thought and its ways with care,
 And let it spring from love
 Born out of concern for all beings...
 As the shadow follows the body,
 As we think, so we become.*

~ Buddha, Dhammapada

*Your beliefs become your thoughts;
 Your thoughts become your words;
 Your words become your actions;
 Your actions become your habits;
 Your habits become your values;
 Your values become your destiny.*

~ Mahatma Gandhi

*Plant a thought and reap a word;
 Plant a word and reap an action;
 Plant an action and reap a habit;
 Plant a habit and reap a character;
 Plant a character and reap a destiny.*

~ Bishop Beckwaith