

BOSTON PUBLIC SCHOOLS



MAURICE J. TOBIN SCHOOL ESCUELA MAURICE J. TOBIN

JOHN HOLLY
Director of Instruction
Director de Instruccion

EFRAIN TOLEDANO
Principal
Director

03/12/18

MIDDLE SCHOOL

Dear Tobin K-8 Community,

Good morning. The mid-point of the school year is approaching and it is time for completing *Mid-Year Warning Notices*. The Mid-Year notice is available online in English and Spanish in the Tobin Handbook | Grade Team Tab. **The deadline for completing Mid-Year Warning Notices for middle school students is Friday, March 23, 2018.**

In accordance with the BPS Promotional Policy, students must fulfill several requirements to be promoted to the next grade. Teachers must complete a *Mid-Year Warning Notice* (attached) for students who do not meet *BPS Promotional Policy* requirements. Those requirements include: ASPEN Grade reports, performance on assessments in ELA, Math including BPS Illuminate and BPS Attendance.

As with past practice, students will not be considered for retention and/or summer school without a *Mid-Year Warning Notice* on file. In addition, a record of communication is also required. Communication includes: phone calls, letters, progress reports, mid-term warning notices and other forms of communication.

Please let us know if you have any questions.

Thank you,

Efraín Toledano, Principal
Cc: John Holly, Director of Instruction