

BOSTON PUBLIC SCHOOLS



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Middle School Transitions:

Locker, Between Classes and Lunch and Duty Updates

Locker Times

The locker times for the middle school are 1) in the am before 9:30am, 2) before lunch (6th grade=11:35, 7th grade=12:35, 8th grade=1:35), and 3) after school. Ms. Burroughs is going to make sure that this is posted in the middle school hallway in multiple areas. We are all as adults going to make sure that we are enforcing this at all times.

Transitions Between Classes

The expectation for all MS teachers is that when they release students from class they are at their door and when they are receiving students they are also at their door.

Transitions to Lunch and Back From Lunch

6th grade

- When students are released from class Ms. Cennamo is in the middle school hallway making sure that students are not interrupting classes that are going on.
- Ms. Gaffny/Desforjes are at the bridge sending students down to the cafeteria in small groups.
- Mr. Natter and Mr. Manhart are picking these students up at the end of lunch and walking them back to class.

7th grade

- When students are released from class Ms. Burroughs is in the middle school hallway making sure that students are not interrupting classes that are going on.
- Ms. Cennamo is at the bridge sending students down to the cafeteria in small groups.
- Ms. Burroughs is walking these students back up to class. Mr. Graham is assisting Mr. Burroughs with this transition.

8th grade

- When students are released from class Mr. Donkor is in the middle school hallway making sure that students are not interrupting classes that are going on.
- Ms. Cennamo is at the bridge sending students down to the cafeteria in small groups.
- When 8th graders are released from the cafeteria Mr. Graham is taking his 8th grade intervention students, Ms. Santiago is taking her 8th grade intervention students, and Ms. Cennamo is taking the remaining 8th grade students to the MS wing. Mr. Toledano will be in the MS wing to pick up 7th grade students who have Mr. Graham or Ms. Santiago for intervention.

Duties During the School Day

- Donkor - Front desk duty
- Cennamo - 8th grade lunch
- Santiago - 8th grade lunch
- Burroughs - 7th grade lunch
- Graham - 7th grade lunch
- Gaffny/Desforjes - 6th grade lunch
- Natter - MS hallway duty 2:05-2:35
- Manhart - MS hallway duty 2:55-3:20

Updated class lists as discussed at yesterday's team meeting put on Mr. Natter, Mr. Donkor, and Ms. Burroughs' doors. An updated list was also either handed to all teacher and or put on their desk.