

PD/SST Schedule, SY'2015-2016

(CPT p.2)

Open House Dates

Fall Welcome Back Night/ SSC Elections Tuesday, October 6 th , 2015	Winter Open House Wednesday, January 27 th , 2016
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PD/ SST Schedule, Meeting time will always be from 8am until 9am

<ol style="list-style-type: none"> 1. Weds. 9/16/15, Affinity Groups 2. Weds. 9/30/15, SST meets in separate grade bands K-2, 3-4, and 5-8 3. Weds. 10/14/15, Affinity Groups 4. Weds. 10/28/15, SST meets in separate grade bands K-2, 3-4, and 5-8 5. Weds. 11/4/15, Affinity Groups 6. Weds. 11/18/15, SST meets in separate grade bands K-2, 3-4, and 5-8 7. Weds. 12/9/15, Affinity Groups 8. Weds. 12/16/15, SST meets in separate grade bands K-2, 3-4, and 5-8 9. Weds. 1/6/16, Affinity Groups 10. Weds. 1/20/16, SST meets in separate grade bands K-2, 3-4, and 5-8 11. Weds. 2/10/16, Affinity Groups 12. Weds. 2/24/16, SST meets in separate grade bands K-2, 3-4, and 5-8 13. Weds. 3/9/16, Affinity Groups 14. Weds. 3/23/16, SST meets in separate grade bands K-2, 3-4, and 5-8 15. Weds. 4/6/16, Affinity Groups 16. Weds. 4/27/16, SST meets in separate grade bands K-2, 3-4, and 5-8 17. Weds. 5/11/16, Affinity Groups 18. Weds. 5/25/16, State of the Tobin 	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;">Affinity Groups</td> <td style="text-align: center; padding: 5px;">SST</td> </tr> <tr> <td style="text-align: center; padding: 5px;">ILT</td> <td style="text-align: center; padding: 5px;">K-2</td> </tr> <tr> <td style="padding: 5px;"> 1. Holly 2. Cennamo (Co-Chair) 3. Byars (Co-Chair) 4. Dehart 5. Sandy 6. Harvey 7. Gaffny 8. Summerhill 9. Paulson 10. Barry 11. Strong 12. Allen </td> <td style="padding: 5px;"> 1. Gordon (Co-Chair) 2. Valentin (Co-Chair) 3. Dehart 4. Nieves 5. Alonzo 6. Robinson 7. Sandy 8. Hall 9. Indolfi 10. Verdu 11. McNamara 12. Torres 13. Strong 14. Holly </td> </tr> <tr> <td style="text-align: center; padding: 5px;">MLT</td> <td style="text-align: center; padding: 5px;">3-4</td> </tr> <tr> <td style="padding: 5px;"> 1. Desforges (Co-Chair) 2. Alonzo 3. Gordon 4. Valentin 5. Indolfi 6. Perone 7. Scott 8. Araujo 9. Gichuru 10. Connolly 11. Verdu </td> <td style="padding: 5px;"> 1. Byars (Chair) 2. Harvey 3. Perone 4. Liousas 5. Scott 6. Santiago 7. Barry 8. Laurano 9. Connolly 10. PE Teacher 11. Desforges 12. Allen </td> </tr> <tr> <td style="text-align: center; padding: 5px;">School Climate Team (SCT)</td> <td style="text-align: center; padding: 5px;">5-8</td> </tr> <tr> <td style="padding: 5px;"> 1. Maginnis (Co-Chair) 2. Miranda (Co-Chair) 3. Nieves 4. Robinson 5. Hall 6. McNamara 7. Liousas 8. Porfirio 9. Natter 10. Laurano 11. Torres 12. PE Teacher 13. Santiago 14. Poquette </td> <td style="padding: 5px;"> 1. Gaffny (Chair) 2. Miranda 3. Araujo 4. Porfirio 5. Natter 6. Cennamo 7. Summerhill 8. Gichuru 9. Paulson 10. Poquette 11. Maginnis </td> </tr> </table>	Affinity Groups	SST	ILT	K-2	1. Holly 2. Cennamo (Co-Chair) 3. Byars (Co-Chair) 4. Dehart 5. Sandy 6. Harvey 7. Gaffny 8. Summerhill 9. Paulson 10. Barry 11. Strong 12. Allen	1. Gordon (Co-Chair) 2. Valentin (Co-Chair) 3. Dehart 4. Nieves 5. Alonzo 6. Robinson 7. Sandy 8. Hall 9. Indolfi 10. Verdu 11. McNamara 12. Torres 13. Strong 14. Holly	MLT	3-4	1. Desforges (Co-Chair) 2. Alonzo 3. Gordon 4. Valentin 5. Indolfi 6. Perone 7. Scott 8. Araujo 9. Gichuru 10. Connolly 11. Verdu	1. Byars (Chair) 2. Harvey 3. Perone 4. Liousas 5. Scott 6. Santiago 7. Barry 8. Laurano 9. Connolly 10. PE Teacher 11. Desforges 12. Allen	School Climate Team (SCT)	5-8	1. Maginnis (Co-Chair) 2. Miranda (Co-Chair) 3. Nieves 4. Robinson 5. Hall 6. McNamara 7. Liousas 8. Porfirio 9. Natter 10. Laurano 11. Torres 12. PE Teacher 13. Santiago 14. Poquette	1. Gaffny (Chair) 2. Miranda 3. Araujo 4. Porfirio 5. Natter 6. Cennamo 7. Summerhill 8. Gichuru 9. Paulson 10. Poquette 11. Maginnis
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Common Planning Time, (CPT) SY'2015-2016

updated 05/13/16

Operational	Student Support Focused	Data/ Inquiry Cycles	Share out/extension of Affinity Groups' Work	LASW to Develop the Feedback we Give Students		
	Platoon #1 Tuesdays, 11:55-12:50	Platoon #2 Thursdays, 1:30-2:25	Platoon #3 Thursdays, 2:35-3:30	Platoon #4 Tuesdays, 10:35-11:30	Platoon #5 Wednesday, 9:35-10:30	Platoon #6 Thursdays, 2:35-3:30
Week of 9/14	Overview of CPT Expectations for the SY	Overview of CPT Expectations for the SY	Overview of CPT Expectations for the SY	Overview of CPT Expectations for the SY	Overview of CPT Expectations for the SY	Overview of CPT Expectations for the SY
Week of 9/21	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep
Week of 9/28	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Prepping for ANet Online	Prepping for ANet Online	Prepping for ANet Online
Week of 10/5	LASW	LASW	LASW	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work
Week of 10/12	Using DIBELS Data to Plan	Using DIBELS Data to Plan	Using DIBELS Data to Plan	LASW	LASW	LASW
Week of 10/19	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep
Week of 10/26	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	ANet1: Using Data to Plan	ANet1: Using Data to Plan	ANet1: Using Data to Plan
Week of 11/2	LASW	LASW	LASW	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work
Week of 11/9	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep
Week of 11/16	LASW	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	LASW	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work
Week of 11/23	Share out/extension of Affinity Groups' Work	Thanksgiving Break	Thanksgiving Break	Share out/extension of Affinity Groups' Work	Thanksgiving Break	Thanksgiving Break
Week of 11/30	LASW	LASW	LASW	LASW	LASW	LASW
Week of 12/7	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep
Week of 12/14	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	ANet2: Using Data to Plan	ANet2: Using Data to Plan	ANet2: Using Data to Plan
Week of 1/4	Complete Whole Class Review #1	Complete Whole Class Review #1	Complete Whole Class Review #1	Complete Whole Class Review #1	Complete Whole Class Review #1	Complete Whole Class Review #1
Week of 1/11	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep
Week of 1/18	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work
Week of 1/25	LASW	LASW	LASW	LASW	LASW	LASW
Week of 2/1	DIBELS Testing preparation and assessment of students	DIBELS Testing preparation and assessment of students	DIBELS Testing preparation and assessment of students	CPT Planning and business items	CPT Planning and business items	CPT Planning and business items
Week of 2/8	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep	SST Prep
Week of 2/22	LASW	LASW	LASW	LASW	LASW	LASW
Week of 2/29	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work
Week of 3/7	Using DIBELS Data to Plan	Using DIBELS Data to Plan	Using DIBELS Data to Plan	LASW	LASW	LASW
Week of 3/14	SST Prep	Evacuation Day	Evacuation Day	SST Prep	SST Prep	Evacuation Day
Week of 3/21	LASW	LASW	LASW	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work
Week of 3/28	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	ANet3: Using Data to Plan	ANet3: Using Data to Plan	ANet3: Using Data to Plan
Week of 4/4	Spring Progress Report Prep	Spring Progress Report Prep	Spring Progress Report Prep/ PARCC Teacher Training	PARCC Teacher Training Session 1	PARCC Teacher Training Session 1	PARCC Teacher Training Session 1
Week of 4/11	SST Prep/ Complete Whole Class Review #2	SST Prep/ Complete Whole Class Review #2	SST Prep/ Complete Whole Class Review #2	SST Prep/ Complete Whole Class Review #2	SST Prep/ Complete Whole Class Review #2	SST Prep/ Complete Whole Class Review #2
Week of 4/25	LASW	LASW	LASW	PARCC Teacher Training Session 2	PARCC Teacher Training Session 2	PARCC Teacher Training Session 2
Week of 5/2	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work	Share out/extension of Affinity Groups' Work
Week of 5/9	Planning EOY Ceremonies	Planning EOY Ceremonies	Planning EOY Ceremonies	Planning EOY Ceremonies	Planning EOY Ceremonies	Planning EOY Ceremonies
Week of 5/16	Complete retention candidate packets (see email process)	Complete retention candidate packets (see email process)	Complete retention candidate packets (see email process)	Complete retention candidate packets (see email process)	Complete retention candidate packets (see email process)	Complete retention candidate packets (see email process)
Week of 5/23	1. Draft Class lists, 2. Update ELD levels based on ACCESS Spring 2016 results, 3. ELD Update meeting prep	1. Draft Class lists, 2. Update ELD levels based on ACCESS Spring 2016 results, 3. ELD Update meeting prep	1. Draft Class lists, 2. Update ELD levels based on ACCESS Spring 2016 results, 3. ELD Update meeting prep	1. Draft Class lists, 2. Update ELD levels based on ACCESS Spring 2016 results, 3. ELD Update meeting prep	1. Draft Class lists, 2. Update ELD levels based on ACCESS Spring 2016 results, 3. ELD Update meeting prep	1. Draft Class lists, 2. Update ELD levels based on ACCESS Spring 2016 results, 3. ELD Update meeting prep
Week of 5/30	1. Finalize Class rosters, and ELD updates 2. FLEP reclassification 3. Schedule ELD update meetings 4. Update ELD folders,	1. Finalize Class rosters, and ELD updates 2. FLEP reclassification 3. Schedule ELD update meetings 4. Update ELD folders,	1. Finalize Class rosters, and ELD updates 2. FLEP reclassification 3. Schedule ELD update meetings 4. Update ELD folders,	1. Finalize Class rosters, and ELD updates 2. FLEP reclassification 3. Schedule ELD update meetings 4. Update ELD folders,	1. Finalize Class rosters, and ELD updates 2. FLEP reclassification 3. Schedule ELD update meetings 4. Update ELD folders,	1. Finalize Class rosters, and ELD updates 2. FLEP reclassification 3. Schedule ELD update meetings 4. Update ELD folders,

Week of 6/6	1. Finalize cumulative record folders 2. Prepare student family packets including supply lists	1. Finalize cumulative record folders 2. Prepare student family packets including supply lists	1. Finalize cumulative record folders 2. Prepare student family packets including supply lists	1. Finalize cumulative record folders 2. Prepare student family packets including supply lists	1. Finalize cumulative record folders 2. Prepare student family packets including supply lists	1. Finalize cumulative record folders 2. Prepare student family packets including supply lists
Week of 6/13	Complete Family packets inclusive of the following: • Principal Letter to Families (English/Spanish) • Classroom Letter developed by educators for Families (by Grade level) • Supply List developed by educators for Families (by Grade Level) • Emergency Card (English/Spanish), SY'2016-2017 • BPS Calendar, SY'2016-2017 • School Website/Twitter Flyer, SY'2016-2017 • Summer Uniform Sale Flyer and Tobin Uniform Policy, SY'2016-2017 • Snack and Beverage Policy, SY'2016-2017 • BPS Summer Reading List by Grade Span	Complete Family packets inclusive of the following: • Principal Letter to Families (English/Spanish) • Classroom Letter developed by educators for Families (by Grade level) • Supply List developed by educators for Families (by Grade Level) • Emergency Card (English/Spanish), SY'2016-2017 • BPS Calendar, SY'2016-2017 • School Website/Twitter Flyer, SY'2016-2017 • Summer Uniform Sale Flyer and Tobin Uniform Policy, SY'2016-2017 • Snack and Beverage Policy, SY'2016-2017 • BPS Summer Reading List by Grade Span	Complete Family packets inclusive of the following: • Principal Letter to Families (English/Spanish) • Classroom Letter developed by educators for Families (by Grade level) • Supply List developed by educators for Families (by Grade Level) • Emergency Card (English/Spanish), SY'2016-2017 • BPS Calendar, SY'2016-2017 • School Website/Twitter Flyer, SY'2016-2017 • Summer Uniform Sale Flyer and Tobin Uniform Policy, SY'2016-2017 • Snack and Beverage Policy, SY'2016-2017 • BPS Summer Reading List by Grade Span	Complete Family packets inclusive of the following: • Principal Letter to Families (English/Spanish) • Classroom Letter developed by educators for Families (by Grade level) • Supply List developed by educators for Families (by Grade Level) • Emergency Card (English/Spanish), SY'2016-2017 • BPS Calendar, SY'2016-2017 • School Website/Twitter Flyer, SY'2016-2017 • Summer Uniform Sale Flyer and Tobin Uniform Policy, SY'2016-2017 • Snack and Beverage Policy, SY'2016-2017 • BPS Summer Reading List by Grade Span	Complete Family packets inclusive of the following: • Principal Letter to Families (English/Spanish) • Classroom Letter developed by educators for Families (by Grade level) • Supply List developed by educators for Families (by Grade Level) • Emergency Card (English/Spanish), SY'2016-2017 • BPS Calendar, SY'2016-2017 • School Website/Twitter Flyer, SY'2016-2017 • Summer Uniform Sale Flyer and Tobin Uniform Policy, SY'2016-2017 • Snack and Beverage Policy, SY'2016-2017 • BPS Summer Reading List by Grade Span	Complete Family packets inclusive of the following: • Principal Letter to Families (English/Spanish) • Classroom Letter developed by educators for Families (by Grade level) • Supply List developed by educators for Families (by Grade Level) • Emergency Card (English/Spanish), SY'2016-2017 • BPS Calendar, SY'2016-2017 • School Website/Twitter Flyer, SY'2016-2017 • Summer Uniform Sale Flyer and Tobin Uniform Policy, SY'2016-2017 • Snack and Beverage Policy, SY'2016-2017 • BPS Summer Reading List by Grade Span
Week of 6/20	Organize Cumulative Record folders based on approved HR lists for SY'2016-2017 Complete End of Year Checklist with signatures by school leadership. We have outlined the Tobin Cumulative Record Folder Protocol below: 1. Educators will secure Cumulative Records, (CR's) of returning Tobin students in a milk crate or box based on proposed SY'2016-2017 class lists. Educators will tape class lists on top of the records and secure CR's in the CFC office on or before Friday, June 24th. Educators will pick-up milk crate(s) as needed from the cafeteria. 2. Educators will organize and/or group CR's of students transferring to other Boston Public School sites by school. *CR's will be labeled e.g. Fenway, Snowden, McKay etc... *Refer to Sending Lists for Transfer Schools 3. 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Note: PARCC Teacher Training agenda will be posted on the CPT Tab for Platoons 4, 5 and 6. In preparation for the training please access and read through the PARCC schedule, review practice tests, and test administration manuals all posted on the Tobin Web – <http://tobink8.org/parcc.html>