



Boston Public Schools
Tobin K-8 School

May 22, 2017

**Parent / Guardian Invitation to English Language Development (ELD) Update or
Reclassification Meeting**

Dear parent / guardian of: _____ ID # _____

Each year, your child’s teachers meet to discuss your child’s progress in learning English. This meeting will determine the type of language development support and services your child will receive next academic year. We invite you to attend this important meeting.

The meeting will include your child’s teachers and the principal / headmaster or principal’s / headmaster’s representative. Your participation is very important to us, and we hope you will be able to attend. All parents / guardians will receive a copy of the Notification of English Language Education (ELE), which will include the results of the meeting, regardless of whether you attend the meeting.

The team will be meeting at the Tobin K-8 School on (date) _____
from _____ a.m. to _____ p.m.

We look forward to seeing you. Please sign below and return the bottom portion.

Sincerely Yours,

John Holly, Language Assessment Team Facilitator (LATF), Tobin K-8 School

Efrain Toledano, Principal, Tobin K-8 School

**Parent/Guardian Invitation to English Language Development (ELD) Update or
Reclassification Meeting for _____ ID # _____**

Please check option below, sign your name, and return this letter to the teacher.

_____ Yes, I will attend the meeting. _____ No, I will not attend the meeting.

_____ Print Name _____ Signature